

Licensing Sub-Committee

Tuesday 17 August 2021 at 10.00 am

To be held at the Town Hall, Pinstone Street, Sheffield, S1 2HH

The Press and Public are Welcome to Attend

Membership

**Councillors Lewis Chinchin, Joe Otten and Cliff Woodcraft
Ruth Milsom (Reserve)**

PUBLIC ACCESS TO THE MEETING

The Licensing Committee carries out a statutory licensing role, including licensing for taxis and public entertainment.

As a lot of the work of this Committee deals with individual cases, some meetings may not be open to members of the public.

Recording is allowed at Licensing Committee meetings under the direction of the Chair of the meeting. Please see the website or contact Democratic Services for details of the Council's protocol on audio/visual recording and photography at council meetings.

A copy of the agenda and reports is available on the Council's website at www.sheffield.gov.uk. You can also see the reports to be discussed at the meeting if you call at the First Point Reception, Town Hall, Pinstone Street entrance. The Reception is open between 9.00 am and 5.00 pm, Monday to Thursday and between 9.00 am and 4.45 pm. on Friday.

You may not be allowed to see some reports because they contain confidential information. These items are usually marked * on the agenda.

If you require any further information please contact John Turner on 0114 273 4122 or email john.turner@sheffield.gov.uk

FACILITIES

There are public toilets available, with wheelchair access, on the ground floor of the Town Hall. Induction loop facilities are available in meeting rooms.

Access for people with mobility difficulties can be obtained through the ramp on the side to the main Town Hall entrance.

**LICENSING SUB-COMMITTEE AGENDA
17 AUGUST 2021**

Order of Business

- 1. Welcome and Housekeeping Arrangements**
- 2. Apologies for Absence**
- 3. Exclusion of Public and Press**
To identify items where resolutions may be moved to exclude the press and public
- 4. Declarations of Interest**
Members to declare any interests they have in the business to be considered at the meeting
- 5. Licensing Act 2003 - SJM Concerts, Hillsborough Park**
Report of the Chief Licensing Officer
- 6. Licensing Act 2003 - Club Baize, 14 West Street, Beighton, Sheffield S20 1EP**
Report of the Chief Licensing Officer

This page is intentionally left blank

ADVICE TO MEMBERS ON DECLARING INTERESTS AT MEETINGS

If you are present at a meeting of the Council, of its executive or any committee of the executive, or of any committee, sub-committee, joint committee, or joint sub-committee of the authority, and you have a **Disclosable Pecuniary Interest (DPI)** relating to any business that will be considered at the meeting, you must not:

- participate in any discussion of the business at the meeting, or if you become aware of your Disclosable Pecuniary Interest during the meeting, participate further in any discussion of the business, or
- participate in any vote or further vote taken on the matter at the meeting.

These prohibitions apply to any form of participation, including speaking as a member of the public.

You **must**:

- leave the room (in accordance with the Members' Code of Conduct)
- make a verbal declaration of the existence and nature of any DPI at any meeting at which you are present at which an item of business which affects or relates to the subject matter of that interest is under consideration, at or before the consideration of the item of business or as soon as the interest becomes apparent.
- declare it to the meeting and notify the Council's Monitoring Officer within 28 days, if the DPI is not already registered.

If you have any of the following pecuniary interests, they are your **disclosable pecuniary interests** under the new national rules. You have a pecuniary interest if you, or your spouse or civil partner, have a pecuniary interest.

- Any employment, office, trade, profession or vocation carried on for profit or gain, which you, or your spouse or civil partner undertakes.
- Any payment or provision of any other financial benefit (other than from your council or authority) made or provided within the relevant period* in respect of any expenses incurred by you in carrying out duties as a member, or towards your election expenses. This includes any payment or financial benefit from a trade union within the meaning of the Trade Union and Labour Relations (Consolidation) Act 1992.

*The relevant period is the 12 months ending on the day when you tell the Monitoring Officer about your disclosable pecuniary interests.

- Any contract which is made between you, or your spouse or your civil partner (or a body in which you, or your spouse or your civil partner, has a beneficial interest) and your council or authority –
 - under which goods or services are to be provided or works are to be executed; and
 - which has not been fully discharged.

- Any beneficial interest in land which you, or your spouse or your civil partner, have and which is within the area of your council or authority.
- Any licence (alone or jointly with others) which you, or your spouse or your civil partner, holds to occupy land in the area of your council or authority for a month or longer.
- Any tenancy where (to your knowledge) –
 - the landlord is your council or authority; and
 - the tenant is a body in which you, or your spouse or your civil partner, has a beneficial interest.
- Any beneficial interest which you, or your spouse or your civil partner has in securities of a body where -
 - (a) that body (to your knowledge) has a place of business or land in the area of your council or authority; and
 - (b) either -
 - the total nominal value of the securities exceeds £25,000 or one hundredth of the total issued share capital of that body; or
 - if the share capital of that body is of more than one class, the total nominal value of the shares of any one class in which you, or your spouse or your civil partner, has a beneficial interest exceeds one hundredth of the total issued share capital of that class.

If you attend a meeting at which any item of business is to be considered and you are aware that you have a **personal interest** in the matter which does not amount to a DPI, you must make verbal declaration of the existence and nature of that interest at or before the consideration of the item of business or as soon as the interest becomes apparent. You should leave the room if your continued presence is incompatible with the 7 Principles of Public Life (selflessness; integrity; objectivity; accountability; openness; honesty; and leadership).

You have a personal interest where –

- a decision in relation to that business might reasonably be regarded as affecting the well-being or financial standing (including interests in land and easements over land) of you or a member of your family or a person or an organisation with whom you have a close association to a greater extent than it would affect the majority of the Council Tax payers, ratepayers or inhabitants of the ward or electoral area for which you have been elected or otherwise of the Authority's administrative area, or
- it relates to or is likely to affect any of the interests that are defined as DPIs but are in respect of a member of your family (other than a partner) or a person with whom you have a close association.

Guidance on declarations of interest, incorporating regulations published by the Government in relation to Disclosable Pecuniary Interests, has been circulated to you previously.

You should identify any potential interest you may have relating to business to be considered at the meeting. This will help you and anyone that you ask for advice to fully consider all the circumstances before deciding what action you should take.

In certain circumstances the Council may grant a **dispensation** to permit a Member to take part in the business of the Authority even if the member has a Disclosable Pecuniary Interest relating to that business.

To obtain a dispensation, you must write to the Monitoring Officer at least 48 hours before the meeting in question, explaining why a dispensation is sought and desirable, and specifying the period of time for which it is sought. The Monitoring Officer may consult with the Independent Person or the Council's Audit and Standards Committee in relation to a request for dispensation.

Further advice can be obtained from Gillian Duckworth, Director of Legal and Governance on 0114 2734018 or email gillian.duckworth@sheffield.gov.uk.

This page is intentionally left blank

SHEFFIELD CITY COUNCIL Licensing Sub Committee Report



Report of: Chief Licensing Officer, Head of Licensing

Date: 17th August 2021

Subject: Licensing Act 2003

Author of Report: Matt Proctor

Summary: To consider an application to grant a premises licence made under the Licensing Act 2003.

SJM Concerts, Hillsborough Park

Recommendations: That Members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE
LICENSING ACT 2003**

Ref No 55/21

SJM Concerts, Hillsborough Park

1.0 PURPOSE OF REPORT

1.1 To consider an application for the grant of a premises licence made under section 17 of the Licensing Act 2003.

2.0 THE APPLICATION

2.1 The applicant is SJM Limited

2.2 The application was received by the Licensing Service on 24th June 2021 and is attached to Appendix A of this report.

3.0 REASONS FOR REFERRAL

3.1 Representations concerning the application have been received from the following;

- 3 x interested parties

and are attached at Appendix 'B'

3.2 The applicant has offered conditions that have been agreed with the Responsible Authorities as part of a previous application that was withdrawn in 2020 due to the covid pandemic. Those conditions are listed in section 18 of the application form.

3.3 The objectors have been contacted with a view to appraising them of the conditions offered by the applicant, but at the date of writing this report none have indicated that their concerns have been addressed.

3.4 The applicant and objectors who made written representations have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'C'.

4.0 POLICIES TO CONSIDER

4.1 Sheffield City Council Statement of Licensing Policy.

<https://www.sheffield.gov.uk/home/business/licences-permits-registrations/about-licences>

5.0 FINANCIAL IMPLICATIONS

5.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

6.0 THE LEGAL POSITION

- 6.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:-
- a) the prevention of crime and disorder,
 - b) public safety,
 - c) the prevention of public nuisance,
 - d) the protection of children from harm.
- 6.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

7.0 HEARINGS REGULATIONS

- 7.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.
- 7.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'C'.
- 7.3.1 Attached at Appendix 'C' is the following: -
- a) a copy of the Notice of Hearing;
 - b) the rights of a party provided in Regulations 15 and 16;
 - c) the consequences if a party does not attend or is not represented at the hearing
 - d) the procedure to be followed at the hearing.

8.0 APPEALS

- 8.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

9.0 RECOMMENDATIONS

- 9.1 That Members carefully consider the representations made and take such steps as the Sub Committee consider appropriate for the promotion of the Licensing Objectives.

10.0 OPTIONS OPEN TO THE COMMITTEE

- 10.1 To grant the premises licence in the terms requested.
- 10.2 To grant the premises licence with conditions.
- 10.3 To reject the whole or part of the application.



Stephen Lonnia
Chief Licensing Officer, Head of Licensing

Date: 17th August 2021

Appendix 'A'

Application & Plans



Sheffield
Application for a premises licence
Licensing Act 2003

For help contact
licensing@sheffield.gov.uk
Telephone: 0114 2734264

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

Yes No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Other telephone number

Include country code.

Indicate here if you would prefer not to be contacted by telephone

Are you:

Applying as a business or organisation, including as a sole trader
 Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.
Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21**APPLICATION DETAILS**

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21**NON INDIVIDUAL APPLICANTS**

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

SJM Limited

Details

Registered number (where applicable)

2686954

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private Limited Company

Address

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Contact Details

E-mail

Telephone number

Other telephone number

* Date of birth / /
dd mm yyyy

* Nationality Documents that demonstrate entitlement to work in the UK

Section 5 of 21**OPERATING SCHEDULE**

When do you want the premises licence to start? / /
dd mm yyyy

If you wish the licence to be valid only for a limited period, when do you want it to end / /
dd mm yyyy

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

The working title of 'City of Sheffield Music, Interaction and Culture' - COSMIC

We are applying for a premises license to provide licensable activities for a maximum of 3 days during the months May - September in either 2023 or 2024. The proposed dates for this are 2nd & 3rd June 2023 for up to 39,999 attendees each day plus staff and contractors. If the organizer needs to alter the three day proposal due to current restraints or postpone into a

Continued from previous page...

further 12 month period this can only be achieved with Local Authority approval. Admission will be by ticket or staff/contractor accreditation.

The premises will be a secured enclosed site for a music concert within the grounds of Hillsborough Park, Sheffield. The proposed site will have a stage structure, bar areas, toilets and food concessions within the fence line. Security will control entry, searching and 'blue light' access routes will provide access in case of emergency. No alcohol will be permitted to be taken off-site and security at each exit point to enforce this.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

39999

Section 6 of 21

PROVISION OF PLAYS

See guidance on regulated entertainment

Will you be providing plays?

Yes

No

Section 7 of 21

PROVISION OF FILMS

See guidance on regulated entertainment

Will you be providing films?

Yes

No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start 16:00

End 22:30

Start

End

THURSDAY

Start 16:00

End 22:30

Start

End

FRIDAY

Start 16:00

End 22:30

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the exhibition of films take place indoors or outdoors or both?

Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Music will be amplified and will be incidental to the provision of films.

State any seasonal variations for the exhibition of film

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non standard timings. Where the premises will be used for the exhibition of film at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

See guidance on regulated entertainment

Will you be providing indoor sporting events?

Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

See guidance on regulated entertainment

Will you be providing boxing or wrestling entertainments?

Yes No

Continued from previous page...

Section 10 of 21

PROVISION OF LIVE MUSIC

See guidance on regulated entertainment.

Will you be providing live music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Will the performance of live music take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The performance of live music may be amplified or unamplified.

Sound checks may take place from midday each day.

Performance of live music shall take place from 4pm each day.

Continued from previous page...

State any seasonal variations for the performance of live music

For example (but not exclusively) where the activity will occur on additional days during the summer months.

We are applying for a license for a single three day event either in 2023 or 2024 between the months of May to September, with notification to the relevant authorities not less than six months prior to the date of the event. Provisional dates are 2nd and 3rd June 2023.

Non-standard timings. Where the premises will be used for the performance of live music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

Section 11 of 21

PROVISION OF RECORDED MUSIC

See guidance on regulated entertainment

Will you be providing recorded music?

- Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

SATURDAY

Start	<input type="text" value="16:00"/>	End	<input type="text" value="22:30"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="16:00"/>	End	<input type="text" value="22:00"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the playing of recorded music take place indoors or outdoors or both? Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

Indoors
 Outdoors
 Both

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

The provision of recorded music will be amplified and sound checks may take place from 11 each day.
 The provision of recorded music shall take place from 4pm each day.

State any seasonal variations for playing recorded music
 For example (but not exclusively) where the activity will occur on additional days during the summer months.

We are applying for a license for a single three day event either in 2023 or 2024 between the months of May to September, with notification to the relevant authorities not less than six months prior to the date of the event.
 Provisional dates are 2nd and 3rd June 2023.

Non-standard timings. Where the premises will be used for the playing of recorded music at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

None

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing performances of dance?

Yes
 No

Standard Days And Timings

MONDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

Give timings in 24 hour clock.
 (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start End

Start End

WEDNESDAY

Start End

Start End

THURSDAY

Start End

Start End

FRIDAY

Start End

Start End

SATURDAY

Start End

Start End

SUNDAY

Start End

Start End

Will the performance of dance take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for the performance of dance

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the performance of dance at different times from those listed in the column on the left, list below

Continued from previous page...

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

See guidance on regulated entertainment

Will you be providing anything similar to live music, recorded music or performances of dance?

Yes No

Standard Days And Timings

MONDAY

Start

End

Start

End

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

Give timings in 24 hour clock, (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Give a description of the type of entertainment that will be provided

Continued from previous page...

Will this entertainment take place indoors or outdoors or both?

- Indoors
 Outdoors
 Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

State any seasonal variations for entertainment

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for entertainment at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes
 No

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes
 No

Standard Days And Timings

MONDAY

Start

End

Start

End

Give timings in 24 hour clock. (e.g., 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.

Continued from previous page...

TUESDAY

Start	<input type="text"/>	End	<input type="text"/>
Start	<input type="text"/>	End	<input type="text"/>

WEDNESDAY

Start	<input type="text" value="16:00"/>	End	<input type="text" value="22:45"/>
Start	<input type="text"/>	End	<input type="text"/>

THURSDAY

Start	<input type="text" value="16:00"/>	End	<input type="text" value="22:45"/>
Start	<input type="text"/>	End	<input type="text"/>

FRIDAY

Start	<input type="text" value="16:00"/>	End	<input type="text" value="22:45"/>
Start	<input type="text"/>	End	<input type="text"/>

SATURDAY

Start	<input type="text" value="16:00"/>	End	<input type="text" value="22:45"/>
Start	<input type="text"/>	End	<input type="text"/>

SUNDAY

Start	<input type="text" value="16:00"/>	End	<input type="text" value="22:15"/>
Start	<input type="text"/>	End	<input type="text"/>

Will the sale of alcohol be for consumption:

- On the premises
 Off the premises
 Both

If the sale of alcohol is for consumption on the premises select on, if the sale of alcohol is for consumption away from the premises select off. If the sale of alcohol is for consumption on the premises and away from the premises select both.

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Non-standard timings. Where the premises will be used for the supply of alcohol at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Continued from previous page...

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

NameFirst name Family name Date of birth / / **Enter the contact's address**Building number or name Street District City or town County or administrative area Postcode Country Personal Licence number (if known) Issuing licensing authority (if known) **PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT**

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
- As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21**ADULT ENTERTAINMENT**

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

Continued from previous page...

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

MONDAY

Start End Start End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start End Start End

WEDNESDAY

Start End Start End

THURSDAY

Start End Start End

FRIDAY

Start End Start End

SATURDAY

Start End Start End

SUNDAY

Start End Start End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

N/A

Continued from previous page...

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

N/A

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

The applicant is applying for a time limited Premises License to provide the Licensable Activity for a single three day event either in 2023 or 2024 between the months of May to September, with notification to the relevant authorities not less than six months prior to the date of the event.

Provisional dates are 2nd and 3rd June 2023.

Notice of the proposed Event Days will be provided to the Licensing Authority and Responsible Authorities no less than 6 months prior to the First Event Day or such other period as may be agreed by the Licensing Authority.

The applicant will provide a draft Event Management Plan to the Safety Advisory Group at least 6 months prior to the First Event Day. The Safety Advisory Group will be provided with details of planning for the Events and will be a forum to scrutinise the plans.

A final version of the Event Management Plan will be submitted to the Safety Advisory Group no later than 28 days before the First Event Day.

The Event Management Plan shall comprise but not be limited to:

- Event Safety Management Plan
- Event Risk Assessment
- Site Schedule
- Site Plan
- Site Safety Plan
- Emergency Plan (Including Emergency Evacuation plan and Show Stop Procedure)
- Security and Stewarding Plan (including ingress and egress plans, searching as agreed with local police, deployment plan and terrorism risk assessment) as agreed with Sheffield Police.
- Drugs Policy
- Noise Management Plan (including residents hot line information and designated off site monitoring locations as agreed with Environmental Health Team)
- Fire Safety Assessment and Plan
- Adverse Weather Plan
- Medical Needs & Management Plan
- Concessions Management Plan
- Alcohol Management Plan,
- Transport and Traffic Management Plan
- Construction Phase Plan, Risk Assessments and Method Statements.
- Sanitation Plan
- Waste and Litter Management Plan (including litter management on & offsite/residential as agreed with Safety Advisory

Continued from previous page...

(Group)

- COVID19 management plan and risk assessment (if applicable)
- Welfare Plan (including Children and Vulnerable Adults Safeguarding Policy)

The applicant will manage the operation of the Event in accordance with the Event Management Plan with the involvement of the Event Liaison Team. Changes to the Event Management Plan, during the Event, shall be made with the consent of the Event Liaison Team.

We will pro actively promote a positive message to ticket purchasers outlining some of the points detailed below prior to the event to include; zero tolerance to drugs, under 14's with an adult, travel details and challenge 25.

No alcohol will be served in glass & all bottled drinks / canned drinks will be opened prior to service.

The applicant will appoint a residents liaison following the lodging of this Application. The applicant will begin communication with residents 5 months prior to the First Event Day with a letter providing top level information about the proposed Event together with the applicants contact information. This communication would also invite the residents to a residents meeting no later than 4 months prior to the First Event Day so that local residents have the opportunity to discuss the Event and any concerns with the applicant and the applicants Specialist Contractors such as Security, Noise Management, Traffic Management and Cleansing/Waste. A further letter will be sent to residents within 28 days of the Event with more detailed information; live event times and contact details during the event. During the event our Resident Liaison Officer will be a point of contact for residents which will link into the Event Control to give instructions to relevant contractors such as Security, Noise Management etc. The applicant will work closely with Ward Councillors, Friends of Hillsborough Park, Hillsborough Forum and the SAG to minimize impact upon the local community.

b) The prevention of crime and disorder

Suitable and experienced Security and Crowd Mngement Contractors will be appointed and will provide a Security and Crowd Management Plan which will be included in the Event Management Plan.

A security presence will be on site during the Event Period. The deployments will be agreed with Sheffield Police and will include Security Response Teams. Security will be placed off-site to help the dispersal of attendees as agreed with Sheffield Police and the Safety Advisory Group.

A search regime will be implemented on entry to the Events to search for prohibited items such as weapons or illegal substances.

We will operate a zero tolerance policy to drugs

We will operate a strict challenge 25 policy at all bars.

We will actively promote a positive message to ticket purchasers detailing the zero tolerance to drugs, Challenge 25 Policy and that under 14's must be accompanied by an adult.

No alcohol will be served in glassware and all bottled drinks and canned drinks will be opened prior to service.

The following conditions have been agreed with Sheffield Police:

- A welfare provision will be on site who will lead on safeguarding and work closely with Sheffield Children Safeguarding Partnership.
- Drinks to be provided in plastic vessels or cans. The use of glassware is not permitted.
- Supply of alcohol to run until the end of the event to allow for a slower, more controlled egress.

c) Public safety

A suitably experienced and qualified Health and Safety Consultant will be appointed to undertake Risk Assessments and produce appropriate Method Statements which will be included in the Event Management Plan.

The Security and Crowd Management Plan will include measures to monitor crowd movement and promptly and effectively

Continued from previous page...

Identify crowd control issues. It will also oversee the safe ingress and egress to and from the event.

A Major Incident Plan will be included within the Event Management Plan to provide details of coordination with Emergency Services and evacuation to agreed rendezvous points.

The application will appoint a suitably and experienced Medical and First Aid Contractor to provide services at the Event. This contractor will undertake a Risk Assessment and produce a Medical Risk Assessment and Plan.

The application is responsible for sanitation at the Site and facilities will include the provision and maintenance of adequate numbers of toilets, urinals and accessible toilets.

A COVID-19 Assessment and Mitigation Plan will be provided to the Safety Advisory Group for scrutiny as required, which will be based on the latest Government Guidance and Advice.

The Event Risk Assessment, Fire Safety Assessment, Management of LPG, Pyrotechnics and Special Effects will also be included in the Event Management Plan for scrutiny and approval by the Safety Advisory Group.

d) The prevention of public nuisance

The services of the UK's leading acoustic consultants; Vanguardia, have been engaged to produce a Noise Management Plan for the approval of the Environmental Protection Service.

The following conditions have been agreed with the Environmental Protection Service:

Planning for the Event:

1. The Premises Licence Holder shall appoint a suitably qualified noise consultant, to the approval of the Environmental Protection Service, to produce a Noise Management Plan (NMP). The NMP shall be produced no later than 6 weeks prior to the event and shall include details of predicted noise levels at nearest noise sensitive properties based on modelling, or actual noise measurements. The noise level predictions shall only be based on the sound system to be deployed for the event. The NMP shall detail measures for how noise will be monitored and proactively managed during the event. The appointed noise consultant shall liaise between all parties – Environmental Protection Service, Production Manager, DPS, sound system suppliers, sound engineers, Licensing Authority, on all matters relating to noise control prior to and during the event.

Prior to the Event:

2. A noise propagation test shall be undertaken with the Environmental Protection Service present, prior to the start of the event in order to set appropriate control limits at the sound mixer position. The sound system shall be configured and operated in a similar manner as intended for the event. The sound source used for the test shall be similar in character to the music most likely to be produced during the event.

3. The noise consultant shall ensure that prior to the event during any testing of equipment, minimum noise levels are emitted from the sound equipment to reduce to its lowest level any noise nuisance to local residents.

During the Event:

4. The noise consultant shall ensure that noise is monitored at the perimeter of the site (or other appropriate noise sensitive location) throughout the event, and at least during each different artist.

5. The noise consultant shall comply with any request made by a nominated officer of the Environmental Protection Service to reduce or remix sound emanating from the amplification system.

6. Facilities shall be provided on the mixing desk, or other appropriate position, for a nominated officer of the Environmental Protection Service to monitor and where necessary secure a reduction in noise level to a reasonable level.

After the Event

Continued from previous page...

7. A compliance/ evaluation report shall be produced within 6 weeks of the event detailing monitored noise levels during the event, compliance with agreed levels, number of complaints received and action taken as a result of complaints, recommendations for future events.

Vanguardia have been engaged to proactively manage noise on Site during the Event.

We will have a dedicated residents' phone number which will be live during all Event Operating Hours and Vanguardia will respond to residents' concerns which are received and take noise readings from these locations.

A Traffic and Transport Management Plan will be produced and included in the Event Management Plan. Travel details will be provided to ticket holders in advance of the Event.

Dispersal routes from the Event will be designed to minimise disruption to local residents and security staff will be positioned to reduce the risk of any potential antisocial behavior.

A Waste and Litter Management Plan will be provided for approval by SAG and included in the Event Management Plan. This will include litter picking services and the removal and management of waste generated by the Event.

e) The protection of children from harm

The event will operate on the basis anyone under 14 must be accompanied by an adult. This will be clearly stated on all tickets and at the point of purchase.

Any child entering with an adult will be offered a wristband and the accompanying adults telephone number written on in case they become separated during the Event.

A Welfare Provision will be situated on site who will lead on safeguarding and who will liaise closely with Sheffield Children Safeguarding Partnership.

All bars will operate a strict challenge 25 policy.

The Welfare Plan, which will include the applicants Safeguarding of Children and Vulnerable Adult Policy will be included within the Event Management Plan after approval within the Safety Advisory Group.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if **the** holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a **condition** preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises **between** 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21**PAYMENT DETAILS**

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then you are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

16,000.00

ATTACHMENTS**AUTHORITY POSTAL ADDRESS**

Continued from previous page...

Address

Building number or name	<input type="text"/>
Street	<input type="text"/>
District	<input type="text"/>
City or town	<input type="text"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text"/>
Country	<input type="text" value="United Kingdom"/>

DECLARATION

[APPLICABLE TO INDIVIDUAL APPLICANTS ONLY, INCLUDING THOSE IN A PARTNERSHIP WHICH IS NOT A LIMITED LIABILITY PARTNERSHIP] I UNDERSTAND I AM NOT ENTITLED TO BE ISSUED WITH A LICENCE IF I DO NOT HAVE THE ENTITLEMENT TO LIVE AND WORK IN THE UK (OR IF I AM SUBJECT TO A CONDITION PREVENTING ME FROM DOING WORK RELATING TO THE CARRYING ON OF A LICENSABLE ACTIVITY) AND THAT MY LICENCE WILL BECOME INVALID IF I CEASE TO BE ENTITLED TO LIVE AND WORK IN THE UK (PLEASE READ GUIDANCE NOTE 15). THE DPS NAMED IN THIS APPLICATION FORM IS ENTITLED TO WORK IN THE UK (AND IS NOT SUBJECT TO CONDITIONS PREVENTING HIM OR HER FROM DOING WORK RELATING TO A LICENSABLE ACTIVITY) AND I HAVE SEEN A COPY OF HIS OR HER PROOF OF ENTITLEMENT TO WORK, IF APPROPRIATE (PLEASE SEE NOTE 15).

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name	<input type="text" value="STEVE WALTON"/>
* Capacity	<input type="text" value="Event Manager"/>
Date (dd/mm/yyyy)	<input type="text" value="23.06.21"/>

Kate Grimwood
KATE GRIMWOOD
22/06/21

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/sheffield/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

Appendix 'B'

Representations & Relevant Correspondence

I would like to object to SJM Concerts 2023/24 application for a live music event in Hillsborough park Sheffield for the following reason

- Hillsborough park is a community park for local residents,
- We already have Tramlines in the park and from starting construction to removing everything it takes 3-4 weeks with limited or no access to the park, any additional music events I would expect to be of similar time frame which would mean up to 2 months in the summer where the residents would be without the park
- The times stated in the application are 16:00 to 22:45, this is a residential area and noise to these times would be unacceptable, also there are a number of local primary and secondary schools which means young children will be disturbed when trying to sleep (tramlines current restrictions are 10pm Friday/Saturday and 9pm Sunday)
- Noise is a big issue for ALL concerned and in my opinion it is not acceptable to hold live music events in a local densely populated area
- The damage to the park that the event will leave is a major concern, again it takes months for the grass to repair its self after tramlines, with an additional event on it it may cause damage that can not repair its self as it won't have time to recover
- With any large event comes traffic and more vehicles etc in the area in the weeks leading up to it, this will cause more pollution in Hillsborough which is unacceptable
- When the event happens it will cause a large increase in traffic in the area, this will disrupt the local residents and cause major problems for the residents also it will increase the pollution
-

To summarise Hillsborough is a large residential area and it is not fit to host large music events, the disruption and noise it would cause as well as the loss of public space for a significant amount of time makes it unacceptable in my opinion, Sheffield has enough designated venues to hold these sort of things without having to use residential areas, (Sheffield arena, Don Valley Bowl etc), Hillsborough park has houses so close to it people have reported windows shaking when tramlines is on, to put the local people through this more than once a year is not acceptable

Could you please confirm receipt of these objections,

Kind Regards

Simon Benton

Dear Mr Benton;

I refer to your email dated 19th July and acknowledge receipt of your representation.

Please refer to my email to you dated 12th June 2020 regarding the parameters under which the Licensing Act must operate and the procedures that must be followed.

Any representations made in relation to licensing applications must be in direct connection with any of the 4 core licensing objectives as set by the Licensing Act 2003.

The 4 core licensing objectives are:

- The Prevention of Crime & Disorder
- The Protection of Children from Harm
- The Prevention of Public Nuisance (noise)
- Public Safety

Accordingly, I must regrettably inform you that only the points relating to noise are within the remit of the Licensing Act. The other issues, whilst undoubtedly important, cannot be considered as part of this application as they are outside the scope of the Act.

You will be aware that SJM made an application for a licence last year which was subsequently withdrawn due to the pandemic. As part of that application, several Responsible Authorities (see attached) were consulted and passed comment, resulting in the agreement of several proposed licence conditions, some relating specifically to noise. As a result of that previous application, SJM have agreed to those same conditions on this application. I attach an extract from the application and would invite you to consider if these conditions alleviate any of your concerns or objections.

The Licensing Act states that if any objection or representation remains unresolved, then the council acting as the licensing authority is obliged to hold a meeting of the Licensing Sub Committee to hear the views of any objectors and the responses of the applicant before it decides whether to issue a licence. The Licensing Sub Committee is made up of three elected Councillors, supported by a solicitor. Each party will be given ample opportunity to outline and supply supporting evidence regarding either their application or objection, and may be asked questions about the same. After hearing all the available evidence, the Sub Committee will give a decision on the application.

The matters which the Licensing Sub Committee can take into consideration are restricted to the four core licensing objectives, so issues such as access to the park, whilst important, are outside the scope of the Licensing Act.

The council is obliged to follow due process as set out in the Licensing Act of 2003 and if it is not satisfied that the objectives of the act can be met then a licence must be refused.

If a hearing is to be arranged, the regulations state that it must be within 20 working days of the close of the representation period ie 22nd July consultation period end means a hearing must be held on or before Thursday 19th August 2021. Hearings are usually held in the Town Hall and a copy of the report and invitation to attend will be sent to all those who have made valid and unresolved representations.

I look forward to hearing from you further at your earliest convenience.

Regards

Matt Proctor
Sports Grounds and Events Lead Officer
Licensing Service
Business Strategy and Regulation
Sheffield City Council

Page 40

LICENSING

21 JUL 2021

SERVICE

● Parkside Road
SHEFFIELD
S6 2AA

email: [REDACTED]

19 July 2021

The Licensing Service
Block C, Staniforth Road Depot
Staniforth Road
SHEFFIELD S9 3HD

Dear Sirs

**LICENSING APPLICATION
S J M CONCERTS LTD, THREE DAYS BETWEEN MAY 2023 AND SEPTEMBER 2024**

I strongly object to the above application, it is one noisy event too many in Hillsborough park.

We already have:

- Farrar's Funfair. This visits twice a year in May and August. Each visit produces an incessant racket for 10 days, 8 hours a day. This is all not much more than a road-width away from the houses on Parkside Road.
- 'Tramlines' festival at the end of July which this year is monopolising the park for 3 weeks. There is the bleeping, banging and clanging during the building and dismantling of the site which takes 2½ weeks from 8.00 hours to 20.00 hours per day. This is accompanied by the persistent throbbing of generators 24/7. During the actual weekend of the concert the music penetrates the whole house and backyard. It is impossible to escape. Again all this occurs not much further than the width of the road away from the houses on Parkside Road.
- During a non-covid year there is also 'Owls in the Park' in August and a circus in September.

I accept that the park hosts certain events but another intrusive pop concert is completely over-the-top.

Yours faithfully

Julie Birch

Julie Birch (Mrs)

Dear Mrs Birch

I refer to your letter dated 19th July, received at this office on 21st July and acknowledge receipt of your representation.

Any representations made in relation to licensing applications must be in direct connection with any of the 4 core licensing objectives as set by the Licensing Act 2003.

The 4 core licensing objectives are:

- The Prevention of Crime & Disorder
- The Protection of Children from Harm
- The Prevention of Public Nuisance (noise)
- Public Safety

Accordingly, I must regrettably inform you that only the points relating to noise are within the remit of the Licensing Act. The other issues such as access to the park, whilst undoubtedly important, cannot be considered as part of this application as they are outside the scope of the Act.

You will be aware that SJM made an application for a licence last year which was subsequently withdrawn due to the pandemic. As part of that application, several Responsible Authorities (see attached) were consulted and passed comment, resulting in the agreement of several proposed licence conditions, some relating specifically to noise. As a result of that previous application, SJM have agreed to those same conditions on this application. I attach an extract from the application and would invite you to consider if these conditions alleviate any of your concerns or objections.

The Licensing Act states that if any objection or representation remains unresolved, then the council acting as the licensing authority is obliged to hold a meeting of the Licensing Sub Committee to hear the views of any objectors and the responses of the applicant before it decides whether to issue a licence. The Licensing Sub Committee is made up of three elected Councillors, supported by a solicitor. Each party will be given ample opportunity to outline and supply supporting evidence regarding either their application or objection, and may be asked questions about the same. After hearing all the available evidence, the Sub Committee will give a decision on the application.

The matters which the Licensing Sub Committee can take into consideration are restricted to the four core licensing objectives, so issues such as access to the park, whilst important, are outside the scope of the Licensing Act.

The council is obliged to follow due process as set out in the Licensing Act of 2003 and if it is not satisfied that the objectives of the act can be met then a licence must be refused.

If a hearing is to be arranged, the regulations state that it must be within 20 working days of the close of the representation period ie 22nd July consultation period end means a hearing must be held on or before Thursday 19th August 2021. Hearings are usually held in the Town Hall and a copy of the report and invitation to attend will be sent to all those who have made valid and unresolved representations.

I look forward to hearing from you further at your earliest convenience.

Regards

Matt Proctor
Sports Grounds and Events Lead Officer
Licensing Service
Business Strategy and Regulation
Sheffield City Council

Matthew Proctor

From: Eamonn Ward <eamonnward@live.co.uk>
Sent: 22 July 2021 07:57
To: licensingservice
Subject: Comment on Hillsborough Park Licensing Application
Attachments: SJM Hillsborough park 2023 2024 application.jpg

Categories: Matt, LAPOs

Hi,

Please accept the representation below on the pictured application.

Please could you briefly confirm receipt so that I know you have received it prior to the deadline tonight.

Thanks
Eamonn Ward

Hillsborough Green Party


Hillsborough Green Party make this representation for consideration covering impacts under all 4 licensing objectives. We note the request for a 39,999 capacity for a multi-day live music event making this a similar event to the 3 day annual Tramlines festival at the same location. We are encouraged by the conversations that we had with SJM in 2020 but seek further assurances on behalf of local residents via this licensing application process as follows:

Tramlines have responded to our comprehensive 2019 event report and recommendations by extending event information mailing and parking protection to a much wider area which is mapped here <https://tramlines.org.uk/wp-content/uploads/2021/07/A0-Traffic-Management-.pdf>. We request that this area is an agreed basic "protected" area with any small additions or subtractions then considered based on further information including experience from Tramlines 2021. Within that area businesses also need protection to allow them to operate without losing revenue - this requires additional measures to ensure their customers have access and parking.

Local residents need access to Hillsborough Park. It has been a massive boost to well being during Covid-19 but they have partial or very limited access from July 12th to July 31st for Tramlines 2021. That included a week long heatwave and the first week of the school summer holidays. Many local people think they sacrifice too much for Tramlines and an increasing number of events in the park. Residents need the shortest possible maximum period for access restrictions and we would like to see this covered in agreed conditions.

We note the issues that festival promoters are having to deal with due to Covid-19 and the need to seek more flexibility. But, linked to the above, we request that a blanket license is not granted for the whole period requested. Or if it is, it comes with agreed conditions on dates. One condition might be that the event will not be held within one month either side of the period in which Tramlines prevents full access to the park. But there are other issues to be considered. No further periods during the summer school

holidays in which access is restricted. Avoidance of Sheffield Wednesday matchdays in May, August or September. Tramlines dates for 2023 and 2024 - are they fixed? If the application could now be restricted to the stated provisional dates of June 2 & 3 2023 that should address most or all these issues.

It's not helpful to this process that the closing date for this application is the day before Tramlines 2021 begins. It's the first full capacity event having moved from about 26,000 in 2018 to 34,000 in 2019 and 40,000 in 2021. It's important that any issues arising from Tramlines 2021 are brought into this process. Hillsborough Greens will be seeking feedback from close to 3,000 households added to the "controlled area" this year and will share that with SJM as soon as we can after the event to allow any issues to be addressed via conditions. It has already become clear from the 2021 event that suitable agreed procedures to protect wildlife in the duck pond and provide access to volunteers that look after them, plus the RSPCA when needed, are lacking.

It won't come under the criteria of this process but, on behalf of local residents, we request that the impact of an increasing number of events at Hillsborough Park is examined and evaluated. Residents need an assurance that there is a ceiling on events. This is not just about access to the park. It's about noise, anti-social behaviour, traffic and parking. Many residents impacted by park events are also impacted by about 25 Sheffield Wednesday matchdays as well.

We are aware this has to be classed as an objection or it can't be considered. We hope that the issues raised here can be addressed via discussion and agreed conditioning. If that happens we hope to be in a position to withdraw this objection, if it is the sole objection, to avoid the need for a committee meeting. If there remain further objections that will not be withdrawn we will not withdraw the application so that I can speak at the meeting that will have to be held. We believe that the decision making process will benefit from our verbally outlining the specific impacts on local residents and the concerns they need reflected in any permission granted.

Eamonn Ward for Hillsborough Green Party

From: Eamonn Ward
Sent: 06 August 2021 08:58
To: Matthew Proctor
Subject: More Re: Notice of Licensing Hearing & Report

Matt,

After an e-mail exchange with Rob Ballantyne, can I advise a revised position that I will withdraw my objection if that means that the meeting will not need to be held. Please contact me if that situation arises and I will confirm. If other objections remain and the meeting must go ahead, I will keep the objection in place so I can take the opportunity to speak at the meeting. So this e-mail advises that I will attend if a meeting goes ahead.

Further to my request to remove B3C from the documents. I confirm that this was an e-mail sent without any thought that it would end up in the public domain. The only submission made in the knowledge that it would end up in the public domain was the objection itself and that is the only submission I want shown in relation my objection.

Thanks
Eamonn

From: Matthew Proctor <MatthewG.Proctor@sheffield.gov.uk>
Sent: 22 July 2021 17:49
To: Eamonn Ward <eamonnward@live.co.uk>
Subject: RE: Comment on Hillsborough Park Licensing Application

Good evening Eamonn – I trust you are well;

Many thanks for your email. Please find attached an extract detailing the conditions offered by SJM as part of the application. If these conditions alleviate your concerns please contact me accordingly.

I am working over the weekend if you wish to discuss matters I may be able to shed a little more light on the application for you – feel free to call me and I would be happy to meet up.

Best wishes

Matt

Matt Proctor
Sports Grounds and Events Lead Officer
Licensing Service
Business Strategy and Regulation
Sheffield City Council

From: Jonathan Round <Jonathan.Round@sheffield.gov.uk>
Sent: 21 July 2021 11:12
To: licensingservice <licensing@sheffield.gov.uk>
Cc: 'steve@sjmconcerts.com' <steve@sjmconcerts.com>
Subject: RE: Premises Grant - Cosmic - Hillsborough Park SJM Concerts SRUs 690335

Licensing Officer,

I have reviewed the application and welcome the conditions offered in the operating schedule with respect to Public Nuisance as agreed for the previous similar application.

Please could you confirm that the 7 conditions numbered in the Operating Schedule, section d) The Prevention of Public Nuisance, will appear as conditions on the licence when granted.

Regards,

Jon.

Jonathan Round
Environmental Health Officer

Sheffield City Council
Environmental Protection Service
5th Floor (North)
Howden House
1 Union Street
Sheffield
S1 2SH

Appendix 'C'

Hearing Regulations, Notices, Procedure



**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

Mr Stephen Walton
SJM Limited
Lancashire Gate
21 Tiviot Dale
Stockport
Cheshire
SK1 1TD

By email to : Steve@SJMConcerts.com

The Sheffield City Council being the licensing authority, on the **24th June 2021** received your application in respect of the premises known as;

Hillsborough Park, Sheffield

During the consultation period, the Council received representations from the following authorities/interested parties:

- 3 No. Interested Parties

on the likely effect of this application and on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on **Tuesday 17th August 2021 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 5th August 2021

Signed: Matthew Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to:

Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road Sheffield S9 3HD
licensing@sheffield.gov.uk



**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

Mr Simon Benton

By email : [REDACTED]

The Sheffield City Council being the licensing authority, on the 24th June 2021 received an application in respect of the premises known as;

Hillsborough Park, Sheffield

During the consultation period, the Council received representations from the following;

- 3 Interested Parties

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **17th August 2021 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 5th August 2021

Signed: Matthew Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

licensing@sheffield.gov.uk



**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

Mrs Julie Birch
Parkside Road
Sheffield

By email: [REDACTED]

The Sheffield City Council being the licensing authority, on the 24th June 2021 received an application in respect of the premises known as;

Hillsborough Park, Sheffield

During the consultation period, the Council received representations from the following;

- 3 Interested Parties

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **17th August 2021 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 5th August 2021

Signed: Matthew Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, Sheffield City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

**Notice of hearing of representations
in respect of the following application:
Application to Grant a Premises Licence**

Mr Eamonn Ward

By email : [REDACTED]

The Sheffield City Council being the licensing authority, on the 24th June 2021 received an application in respect of the premises known as;

Hillsborough Park, Sheffield

During the consultation period, the Council received representations from the following;

- 3 Interested Parties

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held in a meeting room at Sheffield City Council, The Town Hall, Pinstone Street, Sheffield S1 2HH, on the **17th August 2021 at 10am**; following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representations you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C, Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, within (5) working days before the day or the first day on which the hearing is to be held.**

Dated: 5th August 2021

Signed: Matthew Proctor
The officer appointed for this purpose
Licensing Officer

Please address any communications to: Licensing Service, **Sheffield** City Council Block C, Staniforth Road Depot Staniforth Road Sheffield S9 3HD.

licensing@sheffield.gov.uk

Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
- (a) whether he intends to attend or be represented at the hearing;
 - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.
- (3) In the case of a hearing under –
- (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
 - (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –
- (a) section 167(5)(a) (review of premises licence following closure order),
 - (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
 - (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority

Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
 - (b) permit him to return only on such conditions as the authority may specify, but such a person may, before the end of the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

This page is intentionally left blank



SHEFFIELD CITY COUNCIL Licensing Sub Committee Report

Report of: Chief Licensing Officer, Head of Licensing

Date: 17th August 2021 11.00am

Subject: Licensing Act 2003

Author of Report: Stephen Lonnia

Summary: To consider an application to vary a premises licence made under the Licensing Act 2003.

Club Baize 14 West Street Beighton Sheffield S20 1EP

Recommendations: That members carefully consider the representations made and take such steps, as the Sub Committee consider necessary for the promotion of the Licensing Objectives.

Background Papers: Attached documents
[Sheffield City Councils Statement of Licensing Policy](#)

Category of Report: OPEN

**REPORT OF THE CHIEF LICENSING OFFICER
(HEAD OF LICENSING) TO THE LICENSING SUB COMMITTEE
LICENSING ACT 2003**

Ref No: 54/21

Club Baize 14 West Street Beighton Sheffield S20 1EP

1.0 PURPOSE OF REPORT

1.1 To consider an application for the variation of a premises licence made under Section 34 of the Licensing Act 2003.

2.0 THE APPLICATION

2.1 The applicants are AJA Functions Limited

2.2 The application was received by the Licensing Service on the 25th June 2021 and is attached to Appendix 'A' of this report.

2.3 An Application to grant a premises licence was due to be heard on 8th June 2021. After pre hearing negotiations a compromise was found and the objections were withdrawn.

2.4 This was granted with amendment to the application withdrawing the recorded music part of the application. It appears that this variation has added recorded music as the variation for both inside and outside of the premises. A copy of the granted licence was not available at the time of writing this report.

3.0 REASONS FOR REFERRAL

3.1 Representations concerning the application have been received from the following and are attached at Appendix 'B':

1 - Public Objection

3.2 The applicant and objectors have been invited to attend the hearing. Copies of the front page of the notices are attached to this report labelled Appendix 'D'.

3.3 The Licensing Officers have tried to resolve this matter between parties copies of relevant information have been attached at Appendix C

4.0 FINANCIAL IMPLICATIONS

4.1 There are no specific financial implications arising from this application. However, additional costs may be incurred should the matter go to appeal. In such an eventuality it may not be possible to recover all these costs. The impact of these additional costs (if any) will be kept under review and may be subject of a further report during the year.

5.0 THE LEGAL POSITION

- 5.1 The Licensing Act 2003 at section 4 (1) requires the Licensing Authority to carry out its functions with a view to promoting the Licensing Objectives which section 4(2) sets out as:
- a) the prevention of crime and disorder;
 - b) public safety;
 - c) the prevention of public nuisance;
 - d) the protection of children from harm.
- 5.2 Section 4(3) of the Licensing Act also requires the Licensing Authority to have regard to the published statement of Licensing Policy and any guidance issued by the Secretary of State under section 182.

6.0 HEARING REGULATIONS

- 6.1 Regulations governing hearings under the Licensing Act 2003 have been made by the Secretary of State.
- 6.2 The Licensing Authority has provided all parties with the information required in the Regulations to the 2003 Act as set out at Appendix 'D'.
- 6.3 Attached at Appendix 'D' is the following:
- a) a copy of the Notice of Hearing;
 - b) the rights of a party provided in Regulations 15 and 16;
 - c) the consequences if a party does not attend or is not represented at the hearing
 - d) the procedure to be followed at the hearing.

7.0 APPEALS

- 7.1 The Licensing Act 2003 section 181 and Schedule 5 makes provision for appeals to be made by the applicant and those making representations against decisions of the Licensing Authority to the Magistrates' Court.

8.0 RECOMMENDATIONS

- 8.1 That Members carefully consider the representations made and take such steps as the Sub-Committee consider appropriate for the promotion of the Licensing Objectives.

9.0 OPTIONS OPEN TO THE COMMITTEE

- 9.1 To vary the premises licence in the terms requested.
- 9.2 To vary the premises licence with conditions.
- 9.3 To reject the whole or part of the application.

Steve Linn

Appendix A

Application

The full application is attached to this report as a PDF.

Appendix B

Objection:

I would like to make a formal objection regarding the applied for music license at club baize.

I live [REDACTED] to the club and have several problems over the years with the music, drugs, parking, traffic, fighting, litter etc which happen when events and functions are on.

Firstly I'd like to address the music issue, I am by no means a prude and enjoy socialising and having a good time as well as the next person but when that music is played so loud that every word of every song can be heard through closed windows as you are trying to sleep is something else altogether.

The building itself is just not suitable for having loud music, on the outside (in some areas) it is in a state of disrepair and has been for some years. There is no sound proofing whatsoever and some areas where the functions are held have thin ply board covering the windows that have been broken.

My neighbours also have problems but because it is their local they are reluctant to bring it up. I have politely had to ring the club on a number of occasions in the past to ask them to turn it down a little and their response has always been to turn it down for five minutes and then turn it up louder than before!

When I have questioned this I have been met with abuse by some members of staff and told [REDACTED] and that the owner of the club is high up in the Sheffield council so they can do what they like as they are untouchable.

Their attitude absolutely stinks sometimes, I'm all for having music played and all for having people come together to have fun but the club have absolutely zero respect for their neighbours or surroundings, this leads me on to my next point of objection, when the club hosts functions the traffic and parking is horrible, to access my private parking I have to drive down an alley at the side of the club.

This alley is often blocked by cars of people attending the functions and many a time I have had to abandon my car in the middle of the road to walk into the club to ask them to find the people responsible and get them to move their vehicles just so I can get gone after a hard day at work.

Again their response is quite confrontational and aggressive. The parking at the front of the houses is non existent when the club is open because despite having a large car park to the rear of club baize the landlord locks the gates forcing customers to park on both sides of the road and not leaving any room for the people who actually live in the houses. The gates are locked because of drug taking and drug dealing which goes on around the back of the club and down the side alleyway where groups of youths hang around to listen to the music and smoke hash etc. It is quite intimidating having to walk past them to get home. Many a time I have woken up to blood splattered on my car (and damage) where when the function is over and people vacate the premises in a drunken state they start to fight and inevitably end up smashing into my neighbours and I cars if we have been lucky enough to find a parking spot outside our houses.

The litter is horrendous and the drunk driving is unbelievable.

I honestly cannot stress enough how bad things are when that club is open and hosting events. If you could only come and see [REDACTED] for yourself you would completely understand how damaging this has been to my mental health.

I have never had to make an objection on anything before but feel really strongly about this club being granted a music license so they can continue as they did before with no regard for anyone living in the area.

Please could you acknowledge receipt of this email so I know I have sent my objection in the correct way.



Despite trying to find a solution with the managers at the last hearing absolutely nothing has been done which they promised to do. There are no signs at all saying that they actually have a car park and even the managers of the club refuse to park their vehicles in it, instead they park their cars on the main road further restricting already very limited parking, in some cases they park their cars down the side of the club in such a manner that it makes it very difficult to get my car in or out of the private access.

When people are leaving the music events they host they are obviously very worse for wear and are very loud and disorderly which creates a public nuisance.
Kind regards.

Officers note - The redacted areas are where there is personal information about the complainant or other persons.

Appendix D

Hearing Notices / Regulations / Procedures



**Notice of hearing of representations
in respect of the following application:
LA03 Variation of a Premises Licence Application**

AJA Functions Limited
C/O John Gaunt & Partners Solicitors
Omega Court
372 Cemetery Road
Sheffield
S11 8FT

Sent via email:

The Sheffield City Council being the licensing authority, on the 26th June 2021 received your application in respect of the premises known as;

Club Baize 14 West Street Beighton Sheffield S20 1EP

During the consultation period, the Council received a representation from the following authorities / interested parties:

1 x Interested parties

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held on **17th August 2021 at 11.00am in the Town Hall Pinstone Street Sheffield;** following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) Your response to the representations made, upon which you may ask and be asked questions by the parties to the hearing.
- 2) You may also be asked questions by the parties to the hearing, relating to your application for a licence.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or LicensingService@sheffield.gov.uk** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 3rd August 2021

Signed: Clive Stephenson

The officer appointed for this purpose
Licensing Officer



**Notice of hearing of representations
in respect of the following application:
LA03 Variation of a Premises Licence Application**

██████████
Sent via email:

The Sheffield City Council being the licensing authority, on the 26th June 2021 received an application in respect of the premises known as;

Club Baize 14 West Street Beighton Sheffield S20 1EP

During the consultation period, the Council received representations from the following interested parties:

1 x Interested Party

on the likely effect of this application on the promotion of the licensing objectives, should it be granted.

The Council now **GIVES YOU NOTICE** that representations will be considered at a hearing to be held **Tuesday 24th August 2021 at 11.00am** following which the Council will issue a notice of determination of the application.

The documents which accompany this notice are the relevant representations which have been made, as defined in Section 35(5) of the Act.

The particular points on which the Council considers that it will want clarification at the hearing from a party are as follows:

- 1) The representation you have made with reference to these particular premises and the four core objectives.
- 2) You may also be asked questions by the parties to the hearing, relating to your representations.

Please complete the attached form LAR1 and return it to: **Licensing Service, Sheffield City Council, Block C Staniforth Road Depot, Staniforth Road, Sheffield, S9 3HD, or LicensingService@sheffield.gov.uk** within five (5) working days before the day or the first day on which the hearing is to be held.

Dated: 3rd August 2021

Signed: Clive Stephenson
The officer appointed for this purpose
Licensing Officer

NOTES

Right of attendance, assistance and representation

15. Subject to regulations 14(2) and 25, a party may attend the hearing and may be assisted or represented by any person whether or not that person is legally qualified.

Representations and supporting information

16. At the hearing a party shall be entitled to –
- (a) in response to a point upon which the authority has given notice to a party that it will want clarification under regulation 7(1)(d), give further information in support of their application, representations or notice (as applicable),
 - (b) if given permission by the authority, question any other party; and
 - (c) address the authority

Failure of parties to attend the hearing

20. – (1) If a party has informed the authority that he does not intend to attend or be represented at a hearing, the hearing may proceed in his absence.
- (2) If a party who has not so indicated fails to attend or be represented at a hearing the authority may:–
- (a) where it considers it to be necessary in the public interest, adjourn the hearing to a specified date, or
 - (b) hold the hearing in the party's absence.
- (3) Where the authority holds the hearing in the absence of a party, the authority shall consider at the hearing the application, representations or notice made by that party.
- (4) Where the authority adjourns the hearing to a specified date it must forthwith notify the parties of the date, time and place to which the hearing has been adjourned.

Procedure at hearing

21. Subject to the provisions of the Regulations, the authority shall determine the procedure to be followed at the hearing.
22. At the beginning of the hearing, the authority shall explain to the parties the procedure which it proposes to follow at the hearing and shall consider any request made by a party under regulation 8(2) for permission for another person to appear at the hearing, such permission shall not be unreasonably withheld.
23. A hearing shall take the form of a discussion led by the authority and cross-examination shall not be permitted unless the authority considers that cross-examination is required for it to consider the representations, application or notice as the case may require.
24. The authority must allow the parties an equal maximum period of time in which to exercise their rights provided for at regulation 16.
25. The authority may require any person attending the hearing who in their opinion is behaving in a disruptive manner to leave the hearing and may –
- (a) refuse to permit that person to return, or
 - (b) permit him to return only on such conditions as the authority may specify,
- but such a person may, before the hearing, submit to the authority in writing any information which they would have been entitled to give orally had they not been required to leave.

Regulation 8

- (1) A party shall give to the authority within the period of time provided for in the following provisions of this regulation a notice stating –
 - (a) whether he intends to attend or be represented at the hearing;
 - (b) whether he considers a hearing to be unnecessary
- (2) In a case where a party wishes any other person (other than the person he intends to represent him at the hearing) to appear at the hearing, the notice referred to in paragraph (1) shall contain a request for permission for such other person to appear at the hearing accompanied by details of the name of that person and a brief description of the point or points on which that person may be able to assist the authority in relation to the application, representations or notice of the party making the request.

- (3) In the case of a hearing under –

- (a) section 48(3)(a) (cancellation of interim authority notice following police objection), or
- (b) section 105(2)(a) (counter notice following police objection to temporary event notice),

the party shall give the notice no later than one working day before the day or the first day on which the hearing is to be held.

- (4) In the case of a hearing under –

- (a) section 167(5)(a) (review of premises licence following closure order),
- (b) paragraph 4(3)(a) of Schedule 8 (determination of application for conversion of existing licence), paragraph 16(3)(a) of Schedule 8 (determination of application for conversion of existing club certificate)
- (c) paragraph 26(3)(a) of Schedule 8 (determination of application by holder of justices' licence for grant of personal licence),

the party shall give the notice no later than two working days before the day or the first day on which the hearing is to be held.

- (5) In any other case, the party shall give the notice no later than five working days before the day or the first day on which the hearing is to be held.

Licensing Act 2003 – Hearing Procedure – Regulation 7 (1)

This procedure has been drawn up in accordance with the Licensing Act 2003 to assist those parties attending Licensing Committee hearings.

1. The hearing before the Council is Quasi Judicial.
 2. The Chair of the Licensing Committee will introduce the Committee and ask officers to introduce themselves.
 3. The Chair will ask the applicants to formally introduce themselves.
 4. The Solicitor to the Committee will outline the procedure to be followed at the hearing.
 5. Hearing Procedure:-
 - (a) The Licensing Officer will introduce the report.
 - (b) Questions concerning the report can be asked both by Members and the applicant.
 - (c) The Licensing Officer will introduce in turn representatives for the Responsible Authority and Interested Parties who will be asked to detail their relevant representations.
 - (d) Members may ask questions of those parties
 - (e) With the leave of the Chair the applicant or his representative may cross examine the representatives of the Responsible Authorities and Interested Parties.
 - (f) The applicant/licensee (or his/her nominated representative) will then be asked to:-
 - (i) detail the application;
 - (ii) provide clarification on the application and respond to the representations made.
 - (g) The applicant/licensee (or his/her nominated representative) may then be asked questions by members and with the leave of the Chair from the other parties present.
 - (h) The applicant will then be given the opportunity to sum up the application.
 - (i) The Licensing Officer will then detail the options.
 - (j) There will then be a private session for members to take legal advice and consider the application.
 6. The decision of the Licensing Committee will be given in accordance with the requirements of the Licensing Act 2003 and regulations made there under.
- NB:
- 1) At any time in the Licensing Process Members of the Committee may request legal advice from the Solicitor to the Committee. This advice may be given in open session or in private.
 - 2) The Committee Hearing will be held in public unless and in accordance with the Regulations the Committee determine that the public should be excluded.

This page is intentionally left blank

Application to vary a premises licence under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

We AJA Functions Limited being the premises licence holder, apply to vary a premises licence under section 34 of the Licensing Act 2003 for the premises described in Part 1 below.

Premises Licence Number

Not yet known

Part 1 – Premises details

Postal address of premises or, if none, Ordnance Survey map reference or description Club Baize, 14 West Street, Beighton	
Post town Sheffield	Post code S20 1EP

Telephone number of premises (if any)

Non-domestic rateable value of premises

£25,500 (band B)

Part 2 – Applicant Details

Daytime contact telephone number

Email address (optional)

Current postal address if different from premises address

Same as premises.

Post Town

Postcode

Part 3 – Variation

Please tick π yes

Do you want the proposed variation to have effect as soon as possible?

If not do you want the variation to take effect from

Day Month Year

--	--	--	--	--	--	--	--

If your proposed variation would mean that 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

N/A

Do you want the proposed variation to have effect in relation to the introduction of the late night levy?

(Please see Guidance Note 1)

yes no

Please describe briefly the nature of the proposed variation (please read guidance note 2)

These premises were licensed for many years for the sale of alcohol and provision of regulated entertainment. The company entity that previously held the premises licence was dissolved necessitating a new premises licence being sought that was granted in June 2021.

The premises licence presently permits indoor sporting events, live music and the sale of alcohol for the following hours:

Indoor sporting events, live music and sale of alcohol by retail

- Sunday to Thursday: 11.00 – 23.00; and
- Friday to Saturday: 11.00 – 00.00.

Hours open to the public

- Sunday to Thursday: 11.00 – 23.00; and
- Friday to Saturday: 11.00 – 00.00.

1) Recorded music

An oversight in the new premises licence application meant that the provision of recorded music was omitted.

Accordingly, the application principally seeks to permit the provision of recorded music to match the permitted hours for the sale of alcohol i.e.

- Sunday to Thursday: 11.00 – 23.00
- Friday to Saturday, Christmas Eve and Boxing Day: 11.00 – 00.00; and
- New Year's Eve: 11.00 to 01.00 the following morning.

2) Licence conditions

The variation seeks to impose the following conditions on the licence should the variation be granted as requested for the inclusion of recorded music:

- All doors and windows shall be closed, save for access and egress of the general public and/or than in case of emergency, when amplified sound or live music is present in the premises.
 - Amplified sound or live music should only be played within the building such that:
 - Noise breakout from the building to the street should not exceed the ambient* noise levels by more than 3 dB(A) when measured as a 15 minute LAeq;
 - Noise breakout from the building to the street should not exceed the ambient* noise levels in any octave band centre frequency by more than 3dB when measured as a 15 minute LZeq;
- *Where ambient noise level is the LAeq, 15 mins in the absence of the specific noise source (breakout from the premises).
- No speakers shall be fixed externally nor directed to broadcast sound outside the building at any time.
 - The DPS or designated member of staff must take a proactive approach to noise control, checking outside the premises to ensure that noise is kept to a reasonable level from patrons using the external area(s) and access and egress.
 - The premises licence holder shall prominently display A5 (or larger) notices on all exits reminding patrons to leave the premises in a quiet and orderly fashion to respect the local neighbour's needs.
 - The premises licence holder shall prominently display A5 (or larger) notices in all external areas reminding patrons to be quite whilst using the facilities provided and respect the local neighbour's needs.

3) Opening hours

The application also seeks to increase the opening hours by 30 minutes after the terminal hour for licensable activities as follows, to allow for an appropriate wind down period:

- Sunday to Thursday: 11.00 – 23.30
- Friday to Saturday, Christmas Eve and Boxing Day: 11.00 – 00.30; and

- New Year's Eve: 11.00 to 01.30 the following morning.

No changes are proposed to indoor sporting events, live music and sale of alcohol by retail and so Boxes C, E and J have not been completed.

Please note that there is no intention to change the layout at these premises and therefore no plans are included.

Part 4 Operating Schedule

Please complete those parts of the Operating Schedule below which would be subject to change if this application to vary is successful.

Please tick π yes

Provision of regulated entertainment (Please see guidance note 3)

- a) Plays (if ticking yes, fill in box A)
- b) Films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of late night refreshment (if ticking yes, fill in box I)

Sale by retail of alcohol (if ticking yes, fill in box J)

In all cases complete boxes K, L and M

A

Plays Standard days and timings (please read guidance note 8)			Will the performance of a play take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 5)	Both		
Tue						
Wed				State any seasonal variations for performing plays (please read guidance note 6)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sun						

B

Films Standard days and timings (please read guidance note 8)			Will the exhibition of films take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 5)	Both		
Tue						
Wed				State any seasonal variations for the exhibition of films (please read guidance note 6)		
Thur						
Fri						
Sat				Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sun						

C

Indoor sporting events Standard days and timings (please read guidance note 8)			Please give further details (please read guidance note 5)	
Day	Start	Finish		
Mon				
Tue				State any seasonal variations for indoor sporting events (please read guidance note 6)
Wed				
Thur				Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 7)
Fri				
Sat				
Sun				

D

Boxing or wrestling entertainment Standard days and timings (please read guidance note 8)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5)	Both	
Tue					
Wed			State any seasonal variations for boxing or wrestling entertainment (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

E

Live music Standard days and timings (please read guidance note 8)			Will the performance of live music take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors		
Day	Start	Finish		Outdoors		
Mon			Please give further details here (please read guidance note 5)	Both		
Tue						
Wed				State any seasonal variations for the performance of live music (please read guidance note 6)		
Thur						
Fri				Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat						
Sun						

F

Recorded music Standard days and timings (please read guidance note 8)			Will the playing of recorded music take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors		
Day	Start	Finish		Outdoors		
Mon	11.00	23.00	Please give further details here (please read guidance note 5) Amplified recorded music, principally (but not limited to) DJ playing recorded music for private functions and a jukebox.	Both	X	
Tue	11.00	23.00				
Wed	11.00	23.00		State any seasonal variations for playing recorded music (please read guidance note 6)		
Thur	11.00	23.00			n/a – save as below	
Fri	11.00	00.00		Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sat	11.00	00.00				
Sun	11.00	23.00			<ul style="list-style-type: none"> • Christmas Eve and Boxing Day: 11.00 – 00.00; and • New Year's Eve: 11.00 to 01.00 the following morning. 	

G

Performances of dance Standard days and timings (please read guidance note 8)			Will the performance of dance take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Day	Start	Finish		Outdoors	
Mon			Please give further details here (please read guidance note 5) As per the existing licence.	Both	
Tue					
Wed			State any seasonal variations for the performance of dance (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 7) Non-standard timings to continue as per the existing premises licence.		
Sat					
Sun					

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 8)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Mon					Outdoors
Tue			Please give further details here (please read guidance note 5)		Both
Wed					
Thur				State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 6)	
Fri					
Sat			Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 7)		
Sun					

I

Late night refreshment Standard days and timings (please read guidance note 8)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick {Y} (please read guidance note 4).	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon			Please give further details here (please read guidance note 5)		
Tue					
Wed			State any seasonal variations for the provision of late night refreshment (please read guidance note 6)		
Thur					
Fri			Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 7)		
Sat					
Sun					

J

Supply of alcohol Standard days and timings (please read guidance note 8)			Will the supply of alcohol be for consumption (Please tick box Y) (please read guidance note 9)	On the premises	
Day	Start	Finish		Off the premises	
				Both	
Mon			State any seasonal variations for the supply of alcohol (please read guidance note 6)		
Tue					
Wed					
Thur			Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 7)		
Fri					
Sat					
Sun					

K

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 10)

L

Hours premises are open to the public Standard days and timings (please read guidance note 8)			State any seasonal variation (please read guidance note 6) n/a – save as below
Day	Start	Finish	Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 7) <ul style="list-style-type: none"> • Christmas Eve and Boxing Day: 11.00 – 00.30; and • New Year’s Eve: 11.00 to 01.30 the following morning.
Mon	11.00	23.30	
Tue	11.00	23.30	
Wed	11.00	23.30	
Thur	11.00	23.30	
Fri	11.00	00.30	
Sat	11.00	00.30	
Sun	11.00	23.30	

Please identify those conditions currently imposed on the licence which you believe could be removed as a consequence of the proposed variation you are seeking

None.

Please tick π yes

I have enclosed the premises licence

I have enclosed the relevant part of the premises licence

If you have not ticked one of these boxes please fill in reasons for not including the licence, or part of it, below

Reasons why I have failed to enclose the premises licence or relevant part of premises licence

Not yet issued following the grant of the premises licence.

M

Describe any additional steps you intend to take to promote the four licensing objectives as a result of the proposed variation:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 11)

I have undertaken my own risk assessment to take the following proposed steps.

The principal variation is not anticipated to adversely affect the four licensing objectives and the conditions to remain on the Licence and the conditions requested to be imposed are assessed to be sufficient.

No new steps have been identified in relation to the four licensing objectives save as below.

b) The prevention of crime and disorder

No further risks have been identified which need to be addressed

c) Public safety

No further risks have been identified which need to be addressed

d) The prevention of public nuisance

The following conditions are to be imposed on the licence should the application be granted as requested:

- *All doors and windows shall be closed, save for access and egress of the general public and/or than in case of emergency, when amplified sound or live music is present in the premises.*
 - *Amplified sound or live music should only be played within the building such that:*
 - *Noise breakout from the building to the street should not exceed the ambient* noise levels by more than 3 dB(A) when measured as a 15 minute LAeq;*
 - *Noise breakout from the building to the street should not exceed the ambient* noise levels in any octave band centre frequency by more than 3dB when measured as a 15 minute LZeq;*
- *Where ambient noise level is the LAeq, 15 mins in the absence of the specific noise source (breakout from the premises).*
- *No speakers shall be fixed externally nor directed to broadcast sound outside the building at any time.*
 - *The DPS or designated member of staff must take a proactive approach to noise control, checking outside the premises to ensure that noise is kept to a reasonable level from patrons using the external area(s) and access and egress.*
 - *The premises licence holder shall prominently display A5 (or larger) notices on all exits reminding patrons to leave the premises in a quiet and orderly fashion to respect the local neighbour's needs.*
 - *The premises licence holder shall prominently display A5 (or larger) notices in all external areas reminding patrons to be quite whilst using the facilities provided and respect the local neighbour's needs.*

No further risks have been identified which need to be addressed.

e) The protection of children from harm

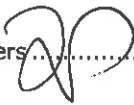
The restrictions set out in the Licensing Act 2003 will apply. No unusual or additional risks of harm to children have been identified.

- I have made or enclosed payment of the fee; or
- I have not made or enclosed payment of the fee because this application has been made in relation to the introduction of the late night levy.
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I understand that I must now advertise my application
- I have enclosed the premises licence or relevant part of it or explanation
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION. THOSE WHO MAKE A FALSE STATEMENT MAY BE LIABLE ON SUMMARY CONVICTION TO A FINE OF ANY AMOUNT.

Part 5 – Signatures (please read guidance note 12)

Signature of applicant (the current premises licence holder) or applicant’s solicitor or other duly authorised agent. (Please read guidance note 13). **If signing on behalf of the applicant please state in what capacity.**

Signature: John Gaunt & Partners 
 Date: 25/6/21
 Capacity: Solicitors.....

Where the premises licence is jointly held signature of 2nd applicant (the current premises licence holder) or 2nd applicant’s solicitor or other authorised agent. (Please read guidance note 14). **If signing on behalf of the applicant please state in what capacity.**

Signature: John Gaunt & Partners
 Date:
 Capacity: Solicitors.....

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 15)	
John Gaunt & Partners Omega Court 372 Cemetery Road	
Post town Sheffield	Post code S11 8FT
Telephone number (if any) 0114 266 8664	
If you would prefer us to correspond with you by email your email address (optional) probson@john-gaunt.co.uk	

Notes for Guidance

This application cannot be used to vary the licence so as to extend the period for which the licence has effect or to vary substantially the premises to which it relates. If you wish to make that type of change to the premises licence, you should make a new premises licence application under section 17 of the Licensing Act 2003.

1. You do not have to pay a fee if the only purpose of the variation for which you are applying is to avoid becoming liable for the late night levy
2. Describe the premises. For example, the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place of consumption of these off-supplies of alcohol, you must include a description of where the place will be and its proximity to the premises.
3. In terms of specific regulated entertainments please note that:
 - Plays: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500.
 - Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08.00 and 23.00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by the classification ratings.

- Indoor sporting events: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000.
 - Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08.00 and 23.00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
 - Live music: no licence permission is required for:
 - a performance of unamplified live music between 08.00 and 23.00 on any day, on any premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - a performance of amplified live music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - a performance of amplified live music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
 - Recorded Music: no licence permission is required for:
 - any playing of recorded music between 08.00 and 23.00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - any playing of recorded music between 08.00 and 23.00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - any playing of recorded music between 08.00 and 23.00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.
 - Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
 - Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.
4. Where taking place in a building or other structure please tick as appropriate (indoors may include a tent).
 5. For example state type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
 6. For example (but not exclusively), where the activity will occur on additional days during the summer months.
 7. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
 8. Please give timings in 24 hour clock (e.g. 16.00) and only give details for the days of the week when you intend the premises to be used for the activity.
 9. If you wish people to be able to consume alcohol on the premises, please tick 'on the premises'. If you wish people to be able to purchase alcohol to consume away from the premises, please tick 'off the premises'. If you wish people to be able to do both, please tick 'both'.
 10. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups or the presence of gaming machines.
 11. Please list here steps you will take to promote all four licensing objectives together.
 12. The application form must be signed.
 13. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
 14. Where there is more than one applicant, each of the applicants or their respective agents must sign the application form.
 15. This is the address which we shall use to correspond with you about this application.

This page is intentionally left blank